

City of Kingsford
Regular Council Meeting, City Hall Council Chambers
Monday, April 3rd, 2023

A regular meeting of the Kingsford City Council was held on Monday, April 3rd, 2023 at 6:30 p.m. in the council chambers at City Hall.

Roll Call: **Present:** Dixon-Miller, Freeman, Baldinelli, Flaminio
Absent: Groeneveld

Also present were: City Manager Michael Stelmaszek, City Treasurer Holly Palmer, Public Safety Director Brandon Rutter, Maggie Lanthier [The Daily News], Roger Marinich

The pledge of allegiance was recited by all.

Approval of Minutes:

Motion by Dixon-Miller **second** by Freeman approve the March 7th, 2023 Board of Review Meeting Minutes as presented.

Vote: Unanimous, motion carried.

Motion by Dixon-Miller **second** by Flaminio approve the March 14th, 2023 Board of Review Meeting Minutes as corrected.

Vote: Unanimous, motion carried.

Motion by Flaminio **second** by Freeman approve the March 15th, 2023 Board of Review Meeting Minutes as presented.

Vote: Unanimous, motion carried.

Motion by Flaminio **second** by Dixon-Miller approve the March 20th, 2023 Regular City Council Meeting Minutes as corrected.

Vote: Unanimous, motion carried.

Approval of Agenda: **Motion** by Dixon-Miller; **second** by Freeman to approve the agenda as corrected.

Vote: Unanimous, motion carried.

Approval of Invoices: **Motion** by Dixon-Miller; **second** by Freeman to approve the invoices for March 21st, 2023 through April 3rd, 2023 in the amount of \$250,404.87

Vote: Unanimous, motion carried.

Consent Agenda:

1. Public Works Report – March 2023

- a. Category F Road Project request – Requested approval to submit a Category F Road project for East Avenue from Carpenter to North Avenue for new bituminous surface.

Motion by Dixon-Miller; **second** by Baldinelli to approve the Category F Road Project request.

Vote: Unanimous, motion carried.

- b. Training Request – Request for permission to sent (2) water department workers to the AWWA spring water conference at the Island Resort in Harris Michigan. Jim Stearns and Brian Bilgreen both need continued education credits to continue with their water certifications.

Motion by Dixon-Miller; **second** by Freeman to send the (2) water department workers to the AWWA spring water conference.

Vote: Unanimous, motion carried.

- c. Stelmaszek & DeMuri wanted to thank the DPW workers that put in the long hours during the last snow storm to keep the city streets and alleys open during the weekend.

Motion by Freeman **second** by Dixon-Miller to receive and place on file the consent agenda.

Vote: Unanimous, motion carried.

Public Comment: None received.

Communications: None.

Manager's Report:

1. We had a total of 9 candidates participate in the application process for the Civil Service employment list for Public Safety. None were MCOLES certified. The interviews and scoring were completed on March 28th, 2023 and the results were attached to the report. Stelmaszek to keep the council updated on the hiring and law enforcement certification process.
2. Tanya Hiltonen requests to attend a Human Resources Spring Summit in Marquette on May 16th, 2023 hosted by the Upper Peninsula Human Resource Association. Her attendance will provide training (and networking opportunities) needed for re-certification of her Human Resource Management certification. The

cost is \$70.00 and she plans to carpool with another participant. Stelmaszek requests approval for Tanya to attend this event.

Motion by Dixon-Miller; **second** by Flaminio to approve the training request for Tanya Hiltonen.

Vote: Unanimous, motion carried.

3. We had representatives from 5 different construction companies attend the pre-bid meeting for the Heights Project. This event occurred on Tuesday, March 1st in the DPW conference room and was hosted by GEI engineers Jeff Ball and Ryan Morgan. The bid process is now underway. Per the DWSRF milestone schedule the bid opening will be on Tuesday, April 11th, 2023. Stelmaszek requested May Pro-Tem Baldinelli to attend and he has agreed to be present.
4. In observance of the Easter Holiday, the City Hall & Public Works facility will be closed on Friday, April 7th, 2023.

Motion by Dixon-Miller; **second** by Freeman to receive and place on file the manager's report.

Vote: Unanimous, motion carried.

Unfinished Business:

- A. Hearing request for Outdoor Furnace Ordinance – After a lengthy discussion it was requested to be brought back to the Planning Commission for further review.

Motion by Freeman; **second** by Flaminio to send the proposal back to the Planning Commission.

Vote: Unanimous, motion carried.

B. Bid Opening for Salt Shed Project

1. Structures Unlimited LLC - \$142,170
2. ClearSpan Fabric Structures Inc. - \$122,000
3. Clear Heights Construction - \$133,609
4. Eagle Associates of Cazenovia, LLC. – 139,470.15
5. A & B Construction - \$108,392
6. Bulk Storage Inc. – Option 1: \$143,620 & Option 2: \$125,226
7. O'Shea Construction - \$131,600

Motion by Dixon-Miller; **second** by Freeman have the superintendent of public works review the bids and return to the next meeting with a recommendation.

Vote: Unanimous, motion carried.

New Business: None.

Public Comment: None.

Councilmember's Privilege: Flaminio wanted to thank Public Safety for work during the weekend snow with a lot of the roads being impassable. Stelmaszek mentioned that Lee Crandall helped bring a pediatrician to the hospital during the snow storm.

Adjournment: **Motion** by Dixon-Miller; **second** by Freeman to adjourn the meeting. Meeting adjourned at 7:07pm.

Vote: Unanimous, motion carried

Mayor Pro-Tem, Dennis Baldinelli

City Manager, Michael Stelmaszek