

City of Kingsford
Regular Council Meeting, City Hall Council Chambers
Monday, February 6th, 2023

A regular meeting of the Kingsford City Council was held on Monday, February 6th, 2023 at 6:30 p.m. in the council chambers at City Hall.

Roll Call: **Present:** Baldinelli, Flaminio, Groeneveld, Dixon-Miller, Freeman
Absent:

Also present were: City Manager Michael Stelmaszek, City Treasurer Holly Palmer, Deputy Clerk Tanya Hiltonen, DPW Superintendent Jeff DeMuri, KPS Director Brandon Rutter, Assessor Kyle Mulka, Maggie Lanthier [The Daily News], Scott Sternhagen, Kristen Gendron & Josh McCole.

The pledge of allegiance was recited by all.

Approval of Minutes: **Motion** by Flaminio **second** by Baldinelli approve the January 17th, 2023 City Council Meeting Minutes.

Vote: Unanimous, motion carried.

Approval of Agenda: **Motion** by Baldinelli; **second** by Dixon-Miller to approve the agenda as presented.

Vote: Unanimous, motion carried.

Approval of Invoices: **Motion** by Dixon-Miller; **second** by Freeman to approve the invoices for January 18th, 2023 through February 6th, 2023 in the amount of \$482,966.19

Vote: Unanimous, motion carried.

Consent Agenda:

1. Public Works Report – January 2023

Motion by Baldinelli; **second** by Flaminio to receive and place on file the consent agenda.

Vote: Unanimous, motion carried.

Public Comment: None.

Communications:

- A. Comments of Appreciation from (3) Evergreen Heights Residents for Sanitation Services

Motion by Dixon-Miller, **second** by Freeman to receive and place on file the communications.

Vote: Unanimous, motion carried.

Manager's Report:

1. The request for proposals (RFPs) for engineering services for the Small Urban Funding for 2024 on East Breen Avenue have been prepared and will be advertised in the newspaper next week. Proposals will be due by March 6th, 2023 at 2:00pm, and will be opened at that night's city council meeting.
2. The application for this year's squad car grant through the Rural Development program has been prepared and submitted. If approved at 55%, the city's cost will be \$25,827 and the grant amount will be \$31,544. This is a planned expense in the city's capital improvement plan. Stelmaszek requests council approval for the application and to set a hearing date on the issue for Tuesday, February 21st, 2023 at 6:45pm.

Motion by Flaminio, **second** by Baldinelli to approve the application and set a hearing date on the issue for Tuesday, February 21st, 2023 at 6:45pm.

Vote: Unanimous, motion carried.

3. Officer Brouillette has been working as a fulltime School Resource Officer (SRO) for a month now. I have spoken recently with both Superintendent Holmes and Director Rutter. Both have given very positive feedback on how Matt is doing and how the agreement is working out.
4. There is an annual SRO training on June 13th – 15th, 2023 in Appleton, Wisconsin that Director Rutter would like to send Officer Brouillette to. The training is during the school's administration time after school lets out but before Matt is assigned to work at KPSD for the summer. Per the SRO agreement Superintendent Holmes has agreed to reimburse the city for the cost of the conference and pay for Matt's wages and benefits. The only cost to the city would be for food, gas and lodging. Stelmaszek requests council approval to send Officer Brouillette to the training.

Motion by Freeman; **second** by Flaminio to approve the training request for Officer Matt Brouillette.

Vote: Unanimous, motion carried.

5. Kyle Mulka has requested to attend a one-day NMPSA training in Marquette on March 13th, 2023 for the "Brownfields Redevelopment & Land Bank Tools". There are grant monies available for blighted structures right now and this training will help Kyle understand what blight and dangerous structures qualify for these funds and guide our city through the process. The cost for NMPSA members is \$25.00 and because Kyle will be going with another attendee the only other cost to the city will be for his meals. Stelmaszek requests council approval for Kyle Mulka to attend the training. Brief discussion took place on allowing all interested council members to attend training as well.

Motion by Flaminio; **second** by Baldinelli to approve the training request to Kyle Mulka along with any council members who are interested in attending.

Vote: Unanimous, motion carried.

6. The next meeting will be held on Tuesday, February 21st, 2023 due to President's Day.

Motion by Baldinelli; **second** by Dixon-Miller to receive and place on file the manager's report.

Vote: Unanimous, motion carried.

Unfinished Business: None

New Business:

A. Right to First Refusal Agreement for Land on Evergreen Court

Motion by Flaminio; **second** by Baldinelli to approve entering into the agreement giving Prefix properties LLC the right of first refusal on these properties.

Roll Call: Yes – Baldinelli, Flaminio, Groeneveld, Dixon-Miller, Freeman
No – None. Motion carried.

B. Purchase and Development Agreement for Lot on Evergreen Court

Motion by Baldinelli; **second** by Freeman to approve entering into the agreement Prefix Properties LLC to purchase and develop the first lot.

Roll Call: Yes – Baldinelli, Flaminio, Groeneveld, Dixon-Miller, Freeman
No – None. Motion carried.

C. Heights Project Bond Resolution #2023/2/6.1 – This resolution authorizes the publication of notice of intent to issue revenue bonds and declaring the intent to reimburse.

Motion by Flaminio; **second** by Dixon-Miller to adopt resolution #2023/2/6.1.

Roll Call: Yes – Baldinelli, Flaminio, Groeneveld, Dixon-Miller, Freeman
No – None. Motion carried.

D. On-Premises Tasting Room Permit Resolution #2023/2/6.2 – Mr. Brickey, owner of 51st State Brewery would like to move his brewing operations from the 51st State Brewery to his storage building and 441 Knudsen drive and be allowed to have a tasting room at that location. Stelmaszek consulted with the assessor and public safety director on the request and they both see no issue.

Motion by Baldinelli; **second** by Dixon-Miller to adopt resolution #2023/2/6.2.

Roll Call: Yes – Baldinelli, Flaminio, Groeneveld, Dixon-Miller, Freeman
No – None. Motion Carried.

E. 2021-2022 Fiscal Year Audit Presentation by Scott Sternhagen – Scott held his presentation going over the audit and his recommendations.

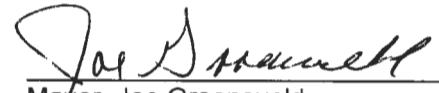
Public Hearings: None.

Public Comment: None.

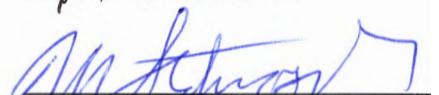
Councilmember's Privilege: Groeneveld asked that everyone stay safe.

Adjournment: **Motion** by Dixon-Miller; **second** by Freeman to adjourn the meeting. Meeting adjourned at 7:30PM.

Vote: Unanimous, motion carried



Mayor, Joe Groeneveld



City Manager, Michael Stelmaszek